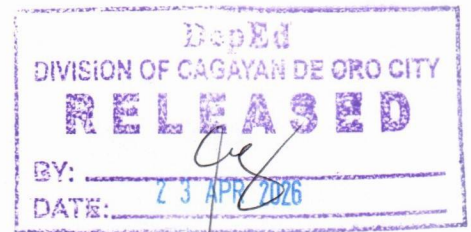




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

22 APR 2026

DIVISION MEMORANDUM

No. 374 s. 2026

CAPACITY BUILDING ON THE CONDUCT OF INSTRUCTIONAL SUPERVISION CUM
TARGET SETTING FOR SY 2026-2027

TO: Assistant Schools Division Superintendent
Chief SGOD
Chief CID
Asst. Chief CID, SGOD
ALL PSDS, EPS & DISTRICT INCHARGE
CID Personnel
This Division

1. Consistent with the mandate of the Department of Education to ensure the delivery of quality, accessible, relevant, and liberating basic education, this office through the Curriculum Implementation Division will conduct a Capacity Building on Instructional Supervision cum Target Setting on April 27-30, 2026, 8:00-5:00 at the Division Office Function Hall.
2. The participants of the said activity will be announced in the next issuance.
3. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to all personnel regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
4. This Office directs immediate and wide dissemination of this Memorandum.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: None
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

CAPACITY BUILDING INSTRUCTIONAL SUPERVISION TARGET SETTING

DM-255-CID-IM (JQB)/ capacity building on instructional supervision cum target setting
April 22, 2026



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Capacity Building on Instructional Supervision
cum Target Setting for SY 2026-2027
April 27-30, 2026

Session No.	Day & Time	Topic	Facilitator / Speaker	Mode of Training / Venue
1	Day 1 8:00 -10:00	Orientation on the Three-Term School Calendar Effective SY 2026-2027 DepEd Order 09, s 2026	Jean S. Macasero Chief-CID	F2F/Division Function Hall
2	10:00 – 12:00	<i>Session 2:</i> Guidelines in Classroom Assessment under the K-10 and Strengthened Senior High School	Shirley A. Merida Asst. CID Chief	F2F/Division Function Hall
3	1:00 – 2:30	Session 3 Strengthened SHS Curriculum	January Gay T. Valenzona EPS-SHS	F2F/Division Function Hall
4	2:30 – 4:00	Session 4 Presentation of Budget of Works per Learning Area	Ray O. Maghuyop EPS - Math	F2F/Division Function Hall
5	4:00 – 5:00	Session 5 Models and Approaches to Supervision-Clinical Supervision	Shirley A. Merida PSDS-West I District	F2F/Division Function Hall
6	Day 2 8:00 – 10:00	Session 6 Developmental Supervision -Differentiated Supervision	Marife A. Ramos PSDS-West II District	F2F/Division Function Hall
7	10:00-12:00	Session 5: Tools, Strategies, and Techniques in Supervision -Effective Classroom Observation Process	Charlyn S. Baylon PSDS-North II	F2F/Division Function Hall
8	1:00-2:30	Session 6: Using Observation and Monitoring Tools	Margie G. Andrade PSDS-Central District	F2F/Division Function Hall



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9	2:30 – 4:00	Session 7: Coaching and Mentoring Strategies -Conducting Constructive Conversations -Instructional Coaching Models	Paraida D. Orangot PSDS-South	F2F/Di vision Function Hall
10	4:00 – 5:00	Session 8: Workshop: Simulation of Post- Observation Conference	Cynthia V. Yanez / PSDS – North 1 Sylvio S. Carciller PSDS-Southwest I	F2F/Division Function Hall
11	Day 3 8:00-12:00	Budget of Work Preparation per Learning Area	Ray O. Maghuyop EPS - Math	F2F/Division Function Hall
12	1:00 – 5:00	Target Setting per Program	Jean S. Macasero CID Chief	F2F/Division Function Hall
13	Day 4 8:00 – 12:00	Finalization of Annual Implementation Plan & IPCRF	Jean S. Macasero CID Chief	Duka Bay

Prepared by:

JENITH Q. BALSICAS
EPS

Checked & Reviewed by:

JEAN S. MACASERO
Chief-CID

Recommending Approval:

AUDIE S. BORRES
Assistant Schools Division Superintendent

Approved by:

ROY ANGELO E. GAZO, CESO V
Schools Division Superintendent